

Dear Parent,

Please go through the below points for your clarity and needful action.

- a) Please clear all the fee dues **before 10th of every month**. Payments done after 10th of the Month shall attract a Late Fee Charge.
- b) Debit cards are accepted at the school offices at Girls' Section & Boys' Section for fee payments. You can pay the fee through online transfer as well. The details are as following;

A/c Name : Al Manar International School

Bank: Saudi National Bank (SNB)

IBAN : SA35 1000 0087 3000 0070 5305

A/c No. : 8730 0000 705 305

- c) Once the transfer is done, kindly forward the transaction slip & student details to accounts@al-manarschool.com
- d) The School Fees are charged under various heads. Parents paying the Fee Online are requested to check the Fee amount through the parent login portal Schola or contact the office at 014-3225830 / 0594960656 / 0594960658 before the payment is done.
- e) Those paying online are requested to check the parent login (Fee Tab) on the next day for the payment confirmation. The payment shall be reflected after one day
- f) As per the Ministry of Education guidelines a Fee Contract is to be signed for each student between the parent & the school. Some parents have signed it already. The parents those who haven't signed yet are requested to pay a visit to the school office at Girls' Section for the same before May 03, 2025 (Sat).

Expecting your sincere cooperation, as usual.

Sd/-
Principal

